

Studco Building Systems Pty Ltd – Privacy Collection Statements

1. Privacy Collection Statements

The following Studco Australia (**Studco**) Privacy Collection Statements must be added to relevant collection forms. Collection forms include web and social media collection forms. Collection forms are forms where personal information is first collected from an end-user, individual, employee etc. To the extent that Studco currently maintains the documents outlined in the table below, please see below our proposed relevant Privacy Notices.

To the extent that Studco currently has any privacy collection forms or notifications, we ask that you replace them with the notices outlined below:

Document	Position	Collection Statement
Inbound form – first contact	Bottom of form in box, after signing block	<div style="border: 1px solid black; padding: 10px;"> <p style="text-align: center;">Privacy Notice</p> <p>By signing this form you consent to the collection, use and disclosure of your personal information as summarised below. For full details please refer to our privacy policy at http://www.studcosystems.com.au/legal/</p> <p>Studco Australia Pty Ltd (ACN 145 053 925) Contact : Privacy Officer Desiree Westbrook, Tel: 03 9737 2522, email: marketing@studcosystems.com.au</p> <p>Collection of your personal information - We collect personal information about you so that we can administer our dealings with you, provide you with services and deal with any requests you may have. If we do not collect your personal information, we may be unable to deal with your request or provide you with services and benefits.</p> <p>Disclosure of your personal information - We may disclose your personal information to third parties, such as our related companies, IT providers who run our IT services, payment processors who process payments, marketing providers who provide marketing and public relations services, competition organisers, social media marketers and other organisations.</p> <p>Our Privacy Policy - Our Privacy Policy sets out our approach to the management of personal and sensitive information. Subject to the <i>Privacy Act 1998</i> (Cth), you can have access to and seek correction of your personal and sensitive information. Our Privacy Policy contains information about how you can do this. Our Privacy Policy also contains information about how you can make a complaint about a breach of privacy.</p> <p>Direct Marketing – <u>By submitting this form, you consent to us using your personal information to let you know about products and services</u> that we think may be of interest to you, via direct marketing through electronic and other means. However, you may opt out of receiving marketing information at any time by using the contact details provided above. For more information, see our Privacy Policy.</p> </div>

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Document	Position	Collection Statement
Studco Staff Member Application Form	New Section	<p style="text-align: center;">Privacy Notice</p> <p>By signing this form you consent to the collection, use and disclosure of your personal information as summarised below. For full details please refer to our privacy policy at http://www.studcosystems.com.au/legal/</p> <p>Studco Australia Pty Ltd (ACN 145 053 925) Contact : Privacy Officer Desiree Westbrook, Tel: 03 9737 2522, email: marketing@studcosystems.com.au</p> <p>Collection of your personal information - We collect personal information about you so that we can administer our dealings with you, including for the purposes set out below.</p> <p>Disclosure of your personal information - We may disclose your personal information to third parties, such as our related companies, IT providers who run our IT services, payment processors who process payments, marketing providers who provide marketing and public relations services, competition organisers, social media marketers and other organisations.</p> <p>Our Privacy Policy - Our Privacy Policy sets out our approach to the management of personal and sensitive information. Subject to the <i>Privacy Act 1998</i> (Cth), you can have access to and seek correction of your personal and sensitive information. Our Privacy Policy contains information about how you can do this. Our Privacy Policy also contains information about how you can make a complaint about a breach of privacy.</p> <p>Marketing - It is unlikely that we will use your personal information for marketing purposes however we may use your personal information to let you know about products and services that we think may be of interest to you, via direct marketing through electronic and other means. However, you may opt out of receiving marketing information at any time by using the contact details provided above. For more information, see our Privacy Policy.</p>
Credit Application	Privacy Authority and Acceptance of Terms and Conditions of Business	<p>PRIVACY AUTHORITY AND ACCEPTANCE OF TERMS AND CONDITIONS OF BUSINESS</p> <p>Studco Australia Pty Ltd is bound by the Australian Privacy Principles and Part IIIA under the Privacy Act 1988. A copy of Studco Building Systems' Privacy Policy is available on its website at http://www.studcosystems.com.au/legal/</p> <p>Privacy Notice</p> <p>Collection of your personal information - We collect personal information about you so that we can administer our dealings with you, provide you with services and deal with any requests you may have, including in assessing this Application and establishing and operating a credit account as a result. If we do not collect your personal information, we may be unable to deal with your request or provide you with services and benefits, including a credit account.</p> <p>Use of your personal information – We will use your personal information for the purpose of determining whether to provide you with a credit account, or whether to accept you as a guarantor, as well as to provide you with products and benefits, accept and process payments from you, notify other credit providers of your defaults, exchange information about your credit status where you are in</p>

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		<p>default with another credit provider, assessing your creditworthiness, collecting overdue payments, managing credit, assisting you to avoid default on your credit obligations and taking action in the event of fraud or other serious credit infringement.</p> <p>Disclosure of your personal information - We may disclose your personal information to third parties, such as our related companies, IT providers who run our IT services, payment processors who process payments, marketing providers who provide marketing and public relations services, debt collection agencies, competition organisers, social media marketers and other organisations.</p> <p>Our Privacy Policy - Our Privacy Policy sets out our approach to the management of personal and sensitive information. Subject to the <i>Privacy Act 1998</i> (Cth), you can have access to and seek correction of your personal and sensitive information. Our Privacy Policy contains information about how you can do this. Our Privacy Policy also contains information about how you can make a complaint about a breach of privacy and how that complaint will be handled.</p> <p>Direct Marketing – By submitting this form, you consent to us using your personal information to let you know about products and <u>services</u> that we think may be of interest to you, via direct marketing through electronic and other means. However, you may opt out of receiving marketing information at any time by using the contact details provided above. For more information, see our Privacy Policy.</p> <p>Credit and credit reporting bodies We may exchange your personal information, including information provided by or derived from information provided by a credit reporting body (CRB), with CRBs and other credit providers to assess an application for credit, assess whether to accept you as a guarantor, collect overdue payments, manage credit, and take action in the event of fraud or other serious credit infringement. We may obtain a consumer credit report about you from a CRB to assess an application for, or collect overdue payments of, commercial credit. The CRBs we use include <i>[insert]</i>, whose privacy policy and contact details are at <i>[insert]</i>. We may also disclose personal information about you to a credit reporting body, including identity particulars (including full name, including any known aliases, sex, date of birth, a current or last known address and two immediately previous addresses, name of current or last known employer; and driver's licence number), information about credit you have applied for or received from us, advice that payments are no longer overdue, the fact that you have committed fraud or other serious credit infringement, or whether you have made past payments on time.</p> <p>CRBs may include the information we disclose to them in reports provided to other credit providers to assist them to assess your credit worthiness. CRBs may also use your personal information to assist a credit provider to direct market to you by establishing your eligibility against certain criteria in a process called "pre-screening". If you do not want the CRBs we use to use your information for this purpose, you may request they exclude you by contacting them using the details above. Finally, you may also request that a CRB not use or disclose information they hold about you in circumstances where you reasonably believe that you have been or are likely to be a victim of fraud (including identity fraud). You can also make such a request by contacting the CRBs using the details above.</p> <p>By signing below I confirm:</p> <ul style="list-style-type: none">(a) I have read the above Privacy Notice and agree to the ways in which Studco Building Systems Pty Ltd has specified that it will collect, use, disclose and otherwise handle my personal information;(b) That you consent to Studco Building Systems Pty Ltd obtaining a consumer credit report about you from a credit reporting body to assess an application for, or collect overdue payments of, commercial credit.(c) the accuracy of the information provided by me in this Application;
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Document	Position	Collection Statement
		<p>(d) that I have read the Terms and Conditions of Business on page 4 of this Application and agree that all goods purchased from Studco Building Systems Pty Ltd are purchased subject to such Terms and Conditions; and</p> <p>(e) that the goods are not purchased by the Customer from Studco Building Systems Pty Ltd for personal, domestic or household purposes and are purchased by the Customer solely for business purposes and resupply by the Customer.</p>
Social Media	Collection form	<p style="text-align: center;">Privacy Notice</p> <p>By submitting your personal information you consent to the collection, use and disclosure of your personal information as described in our privacy policy at http://www.studcosystems.com.au/legal/</p> <p>Marketing – you consent to us using your personal information to let you know about products and services that we think may be of interest to you, via direct marketing through electronic and other means. You may opt out of receiving marketing information at any time by using the contact details included in our Privacy Policy.</p>
Privacy clause for future contracts	To be included where Studco discloses personal information to the counterparty	<p>Definitions</p> <p>Australian Privacy Principles has the meaning given to that term in the Privacy Act;</p> <p>Personal Information has the meaning given to that term under any applicable Privacy Law;</p> <p>Privacy Act means the <i>Privacy Act 1988</i> (Cth) as may be in force from time to time;</p> <p>Privacy Laws means:</p> <ul style="list-style-type: none"> (a) the Privacy Act; (b) the Australian Privacy Principles, regardless of whether the Australian Privacy Principles would apply or not but for this agreement; and (c) all regulations and codes, including any order, directions, directives or other instruments made or issued under any of them, and consolidations, amendments, re-enactments or replacements of any of them; <p>Representative means an officer, employee, agent, representative, contractor or subcontractor.</p>

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Document	Position	Collection Statement
		<p>x. Privacy</p> <p>x.1 Where a third party (PI Recipient) receives Personal Information from or on behalf of Studco Building Systems Pty Ltd (PI Discloser) or from or on behalf of a Representative of the PI Discloser, the PI Recipient must:</p> <ul style="list-style-type: none"> (a) not disclose or permit the disclosure of the Personal Information to any third party including, without limitation, a party outside the jurisdiction in which the information was initially received, unless: <ul style="list-style-type: none"> (i) expressly required under this agreement; or (ii) otherwise with the express written agreement of the PI Discloser; (b) comply with the Privacy Laws in respect of the Personal Information; (c) take such steps as the PI Discloser reasonably requires of it to facilitate the PI Discloser's compliance with the Privacy Laws; (d) not do or omit to do any act that would put the PI Recipient or the PI Discloser in breach of the Privacy Laws; and (e) procure compliance with this clause [x] by any third party or Representative to which the PI Recipient has disclosed or permitted disclosure of any of the Personal Information of the PI Discloser;